**Reciprocal Accountability Agreement for 2014 Summer School Program**

**Between Prairie Lakes AEA and the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CSD**

The following agreement between Prairie Lakes AEA, LEA, Parent & Student recognizes the shared commitment each party has to insuring that Summer School will be implemented with fidelity through guidance and support from resources located on the Iowa Reading Research Center, Summer Reading, Closing the Rich/Poor Reading Achievement Gap by Richard Allington & Anne McGill-Frazen, and additional resources provided by Prairie Lakes AEA to reducing the reading achievement gap for all subgroups as a result of a quality summer school program. We affirm our mutual commitment to this goal and our co-ownership of results through our efforts to support the specifics identified in this agreement.

**Student Learning Goal: preventing summer reading loss – closing the gap; not all participants will be proficient**

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| --- | --- | --- | --- | --- |
| **Program Component** | **AEA Commitments** | **LEA Commitments** | **Parent Commitments** | **Student Commitments** |
| Duration of program | 36 contact hours with children – including twelve 3 hour sessions with students (5 in June, 4 in July & 3 in August) | 36 contact hours with children - including twelve 3 hour sessions with students (5 in June, 4 in July & 3 in August) | Parent will see that child attends a *minimum of 30 contact hours* with educators to receive reading support | I will attend at least 30 hours of summer school to work on reading and writing |
| Program design | Implement with fidelity an agreed upon schedule. (see block schedule) that incorporates the use of technology | Implement with fidelity an agreed upon schedule. (see block schedule) that incorporates the use of technology | 15 minutes a day, five times per week parent will engage with child with a book and/or journal.  Parent will assist child in keeping a log of the books read, will return all correspondence and required documents to school and support child using technology to improve reading skills. | I will participate in class, read books at home, keep a journal and return all materials back to school.  I will use technology to improve my reading. |
| Human Resources | AEA will provide a Leadership & Learning-Literacy Consultant and AEA Special Educator | LEA will provide one teacher and bus driver if needed | Parent commits to spending a minimum of 15 minutes per day, five days per week engaged with their child with a book and/or journal. | I will read and/or write for 15 minutes a day for five days a week outside of school. |
| Transportation | NA | LEA will ensure that students have necessary transportation to and from school | Parents will transport child to and from school when possible | NA |
| Snacks | NA | LEA will provide a mid-session snack for students | NA | I will be responsible for eating my snack away from books and reading materials |
| Student Participation Selection Process | AEA will provide a student participation selection process rubric and support districts as requested | LEA will use the student participation selection process rubric for identifying students for the pilot. May contact AEA for consultation | NA | NA |
| Formative Assessment & Progress Monitoring | AEA, in conjunction with LEA will use formative assessment and progress monitoring data to inform instructional practices | LEA, in conjunction with AEA will use formative assessment and progress monitoring data to inform instructional practices | Parents will read student reports and share growth with child | I will set reading goals and check my progress. |
| Program Evaluation | AEA & LEA will collaborate to analyze student data identifying the number of students who maintained or increased reading scores\* from summer to fall of 2014. Information will be shared with all parties.  Parent & student surveys will be compiled and results will be shared with all parties | AEA & LEA will collaborate to analyze student data identifying the number of students who maintained or increased reading scores\* from summer to fall of 2014. Information will be shared with all parties.  Parent & student surveys will be compiled and results will be shared with all parties | Parents will complete a parent evaluation survey of the summer school program | Students will complete a student evaluation survey of the summer school program |
| Materials  Books  CD’s  Book Bag  Parent Packet | Books: AEA will provide a maximum of ten books per student to build a home library  CD’s:  Book Bag:  Parent Packet: | Books: LEA will provide school books for a classroom library  CD’s:  Book Bag:  Parent Packet: | Books: Parent will assist child in creating a home library  CD’s:  Book Bag:  Parent Packet: | Books: I will keep my new collection of books safe in my home library  CD’s:  Book Bag:  Parent Packet: NA |
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District Superintendent

or authorized representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Building Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Building Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

AEA Special Education Staff \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Position Date

AEA Leadership &

Learning/ Literacy Consultant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

AEA Literacy Administrator or

Authorized Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

Protocol:

* Documents are due to Lesa Nauss, Prairie Lakes AEA Literacy Administrator by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(date)
* This document is to be shared with a representative of each of the columns listed, including each parent & student participating in this pilot
* All parties need to sign the document and will receive a copy for future reference

Talking Points

1. This originated as a part of the Prairie Lakes AEA 2013 Summer Retreat
2. It is a collaborative effort between Prairie Lakes AEA & the local LEA listed above to address summer reading loss
3. This document articulates the responsibilities of all parties to make this work a success
4. The purpose of this document is to articulate each parties responsibilities and to ensure fidelity of implementation
5. If any party mentioned above does not fulfill their responsibilities a meeting will be called to revisit this agreement and resolve all issues interfering with fidelity of this pilot